

KATHERINE SEMAR INFANT SCHOOL

Reporting to Parents

Early Years

Autumn Term

We have parent consultations just before half term in the autumn term. We feel that this is an appropriate opportunity for teachers to report to parents after the children have settled into their new classes. Parents will be invited to have the opportunity to look through their child's learning journey to gain an insight into their progress and development. Your child's attendance will also be discussed if this is an area for concern.

All parents are encouraged to attend the consultations and usually 100% of our parents attend. Parents consult with the teachers in their child's classroom but may look at their child's work before or after the appointment as this will be available to them in the hall.

Children are welcome to come with parents to the evening although not to the actual consultation. They can share their work with parents in the hall and watch a DVD which has been set up for them.

The head teacher will be present at all consultation evenings and parents are welcome to make an appointment to see her if they wish or just request an informal discussion on the night. Similarly the SENCO (special educational needs co-ordinator) is available if you would like to book an appointment.

Spring Term

We hold our second parental consultations in the Spring Term. We feel that this is an excellent time for parents to talk to the staff about their child's progress and targets for the future. The format of the consultations is the same as in the Autumn term.

Summer Term

In July parents receive a formal report about their child's progress over the year. The report indicates the level at which the child is working within the Foundation Stage Profile. It also provides a comment on the characteristics of your child's learning.

Parents are also informed about their child's absences over the year.

We include a questionnaire with the report and encourage parents to respond anonymously if they so wish.