



5<sup>th</sup> March 2020

Dear Parents/Carers,

I would firstly like to say a big thank you for your continued help and support.

**ACE EMAIL**

Just a reminder that our email address is now as follows:

[ace@katherinesemar.net](mailto:ace@katherinesemar.net)

**COLLECTING AND SIGNING OUT**

We have had a number of parents recently wandering around Ace, the playground and the School when collecting children, I would ask you to please refrain from doing this and leave it for the Ace staff to get them. As you can appreciate this is for child protection reasons and safety.

Also a gentle reminder to please sign children out when they are collected.

**BREAKFAST AND AFTER SCHOOL CLUB**

As most of you are aware, we are running at full capacity for after school club. This also now applies for breakfast club. Therefore can you please ensure you book your child in if you need to use breakfast club – please do not just turn up.

**COATS AND BELONGINGS**

Can I ask parents to make sure **all coats and jumpers are named**. I have a few jumpers already here without names!

**ABSENCES**

I would like to remind you that if your child is absent from school, has a play date or will not be attending Ace for any reason, please could you let us know.

Can you also let us know if your child will be attending after school clubs, sports fixtures or discos.

### **PARKING**

I have had a few complaints from parents who walk to Ace Club, that sometimes cars are parked awkwardly, which can make them difficult to pass safely. Please be cautious and considerate when using the car park. Also please be aware the gates close at 8am and after this time the car park is for Staff only.

### **IMPORTANT DATES FOR YOUR DIARY**

Easter holiday – 6<sup>th</sup> April – 17<sup>th</sup> April (closed the 10<sup>th</sup> & 13<sup>th</sup> bank holidays)

Half term - 26<sup>th</sup> May – 1st June (inc non-pupil day)

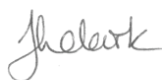
Summer holiday – 23<sup>rd</sup> July -2<sup>nd</sup> September

**Please note we are closed the week 3<sup>rd</sup> -7<sup>th</sup> August inclusive.**

**Looking ahead we will be closed over the Christmas period from the 24<sup>th</sup> Dec 2020 - 3<sup>rd</sup> Jan 2021. We will re- open on the 4<sup>th</sup> Jan for the non pupil day.**

### **PACKED LUNCHES DURING HOLIDAYS.**

Can I just remind you all that we are a **no-nuts** Club and this includes **Nutella products**, including **chocolate filled pancakes, chocolate spread, some Kinder products**. This is to protect the children with allergies. Thank you.



Janet Clark  
Ace Childcare Manager